Risk Assessment Form

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| Assessor: **Nick O’Sullivan** | Date:  **September 2023** | Activity (if training activity indicate type and aim): **ALLERGIES** | Location:  **Canon Pyon Academy** |
| Standard of dress for activity (if relevant): | PPE required: **Disposable Gloves & Aprons** | Other equipment used during activity: **Potential for Inhalor/ Epipens.** |
| Persons exposed (please tick): | **Employees** | **🗸** | **Pupils** | **🗸** | **Public** |  | **Others** |  | **Expectant Mothers** |  |
| **Hazards Identified – Guidance Note:** Look at the activity and identify hazard(s), **tick** if **present** and **significant.** If unsure, class as significant. Remember, whenever possible assessments should be carried out as a GROUP activity. The assessment should ignore trivia and every day hazards. Blank/empty boxes should be used when hazards not mentioned are present. |
| **Physical Injury Hazards** | **Physical Agents and Hazardous Substances** | **Miscellaneous** |
| Hit by moving vehicles |  | **Hazardous substances** | **🗸** | Display Screen Equipment |  |
| Contact with moving part of a machine |  | **Micro organisms** | **🗸** | Hot work/fire hazards |  |
| Hit by moving materials/substances i.e. water |  | Ionising radiation |  | Vibration |  |
| Fall(s) from height |  | Noise |  | Restricted access |  |
| Slips, trips and falls from the same level |  | Excavations |  | Manual handling |  |
| Contact with/ use of live electrical equipment |  | Pressure systems |  | High ambient temperatures |  |
| Involvement with explosions |  | Ultraviolet light |  | Lone working |  |
| Contact with cold objects |  | Lasers |  | Confined spaces |  |
| Contact with hot objects |  | Flammable liquid/solids |  | **Waste produced by activity** | **🗸** |
| **Contact with sharp objects** | **🗸** | Extremes of Temperature |  | Stress |  |
| Impact with objects |  |  |  | Posture |  |
| Physical attack |  |  |  | Electricity |  |
| Finger “nips” |  |  |  |  |  |
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| **Activity/Task/Risk From** | **Hazard** | **Persons at Risk** | **Existing****Control Measures** | **S** | **L** | **R** | **Res** | **Further Control Measures required** | **Date further measures completed by**  |
| **School staff unaware of Allergy sufferer /conditions** | 1. Parents not notifying school that their child has an allergy;
2. Medical equipment such as asthma inhalers and Epipen auto-injectors of adrenalin not always available for pupils;
3. School caterers unaware of the dietary requirements of pupils with nut allergy
 | Pupil | 1. School Health & Safety Policy;
2. Risk Assessment on Administering Medications;
3. Appropriate information and training for all members of staff;
4. Medication normally administered only by named staff.
 | 3 | 3 | 9 | M |  |  |
| **Local conditions effecting Allergy sufferer** | 1. Pupils and staff with dermatitis, asthma or hay fever affected by dust from the skin, hair or feathers of animals;
2. Pupils with asthma affected by plants of the primula family, chrysanthemums and many members of the family Liliaceae (including the lily family).
 | Staff /Pupils | 1. Pupils and staff with dermatitis, asthma or hay fever kept out of contact with animals;
2. Regular review of records; parents and staff reminded to provide updates;
3. Review from any incidents occurring – changes in provision or work exposures.
 | 3 | 2 | 6 | M |  |  |
| **Maintaining adequate First Aid provision & response.** | 1. Named qualified staff not always available to administer medication at school and during off-site visits;
2. No qualified staff available to replace named staff in their absence;
3. Records not kept up to date;
4. No reviews of first-aid provision in the light of new pupil/ staff information.
 | Pupils /Staff | 1. Review of first-aid provision/distribution whenever new information is received re a pupil's or staff member's allergies;
2. Regular review of records; parents and staff reminded to provide updates;
3. Emergency response to seek early medical assistance, and provide appropriate first aid i.e. maintain airway;
4. Review of maintaining staff availability, re-qualification dates
 | 3 | 2 | 6 | L | Use of a Training/qualification planner or spreadsheet would anticipate staff re-qualification dates; and provision on the School site. |  |

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| **Assessment authorised by Headteacher/School Business Manager/Departmental Head** |
| **Print: Alex Davies** | **Signature:**  | **Date: 04/09/2023** |
| RISK RATING | **RISK LEVEL** | **MANAGERIAL ACTION** | **RISK RESULT** |
| **1 - 5** | LOW | **Monitor, no action normally required** | **A = Risk Level & Controls Acceptable** |
| **6 - 10** | **MEDIUM** | **Attempt to improve controls so far as is reasonably practicable** |
| **11 - 25** | **HIGH** | **Priority action to be taken to apply control measures** | **N = Risk Level & Controls Not Acceptable – Further Action Required** |